

MT BAKER RIM COMMUNITY CLUB
BOARD OF DIRECTORS
MEETING MINUTES
October 18, 2019

I. CALL TO ORDER

- A. Lisa Beliveau, President called the Board meeting to order at 7:08 PM at the Clubhouse.
 A quorum was present.

II. ROLL CALL

- A. Board Members Present:
✓ Lisa Beliveau, President
✓ Chris Park, Treasurer
✓ Peter Hauser, Property Standards
✓ Julie Brown, Secretary
✓ Angela Griffin, Member Relations
✓ Seth Carson, Legal & Insurance
✓ Roy Massie, Grounds & Maintenance
Directors Absent: Peter Berow, Past-President; Mark Svetcos, Violations & VP (resignation tendered)
- B. Committee Members Present:
✓ Rheannon Schoephoester, Violations Advisory Committee
- C. Others Present: (Managers/Employees)
✓ Staff: Christy Ables, Office Manager, Tex Devenport, Caretaker, Angela Urso, Bookkeeper
✓ Number of Members/Owners in attendance: 1

III. APPROVAL OF MINUTES

- A. Approve prior meeting minutes for May 17, 2019
✓ **MSUC**¹ as submitted
- B. August & September board minutes – unanimous agreement to approve draft minutes by email

IV. CORRESPONDENCE

- A. Member reply to email from Property Standards Director concerning tree removal request
✓ Discussion took place on ensuring we are locked down in terms of process and need for approval to be in writing. Problem in this case was implied consent.
MOTION by Peter Hauser: send letter from the board with regards to tree issue. **MSUC**
- B. Angela Urso Resignation – the Board recognized and thanked Angela for her excellent service.
✓ Discussion took place regarding transition plan. Angela offered to be available and help with transition.

V. DIRECTOR REPORTS

- A. President – Lisa Beliveau reviewed written report submitted and on-file in office
✓ Mark Svetcos resignation. Need for interim Violations Director.
✓ MOTION by Chris Park: to hire Roy Massie as independent contractor to tackle gatehouse repair project. Limit \$5,000 to assess and address immediate safety issues then propose additional budget needs. Roy abstained. **MOTION PASSED**. For: 6. Against: 0.
Abstained: 1 (Roy Massie)
- B. Property Standards – Peter Hauser submitted request tracking list (on-file in office) and addressed member questions on whether fall community-wide hazard tree assessment would be continued.
- C. Grounds & Maintenance – Roy Massie gave verbal report highlighting:

¹ MSUC = Moved, Seconded, Unanimously Carried

- ✓ Plow truck shop on hold, address sand freezing issues.
 - ✓ Entry area redesign – discussion about focusing on function and safety.
 - D. Member Relations – Angie Griffin will assist with New Member Packet refresh.
 - E. Legal & Insurance – Seth Carson addressed BBQ grill liability. Roy Massie proposed hard-piping propane with safety lock valve, postpone to next spring. No decision at this time.
- VI. FINANCIAL REPORT – Chris Park, Treasurer
- A. Transition to Debbie Whitcomb resulted in delay on financial reports. Chris to send financial statements to Christy to append to minutes.
- VII. COMMITTEE REPORTS
- A. Advisory Committee on rental Rules & Regulations and Schedule of Violations & Fines – Chair: Rheannon Schoephoester will circulate draft report to full board.
- VIII. UNFINISHED BUSINESS
- A. Update on proposed website redesign project – discussed feature enhancements and member self-service portal.
- IX. NEW BUSINESS
- A. Staffing changes – postpone to next meeting
 - B. Tree removal requests - for now no delegation to Caretaker to approve tree removal requests. Discussed process that includes assessment/approval form
- X. NEXT MEETING DATE
- A. The next Board meeting is scheduled for November 8, 2019 at 7 pm in the clubhouse.
- XI. ADJOURNMENT
- A. There being no further business the meeting was adjourned at 9:30 pm.

APPROVED:

SECRETARY _____ **DATE** _____